# INFORMATION MANAGEMENT SOLUTIONS FOR THE NHS

**Improve productivity, reduce risk, and demonstrate compliance of Subject Access Request (SAR) from receipt through to response:**

**CONTUINITY**

**GOVERNANCE**

**EFFICIENCY**

**VISIBILITY**



Live visibility of SARs, ownership and statutory deadlines across teams



Standardised workflows applied consistently across services and systems



A clear, end-to-end audit trail aligned to regulatory and governance requirements across teams



Reduced reliance on email and spreadsheets for SAR coordination

TURN THE PAGE TO SEE HOW



# FROM RECEIPT TO AUDIT

Canon

## Enabling Continuous Improvement in SARs

| SAR JOURNEY STAGE | TYPICAL CHALLENGES AT THAT STAGE | HOW CANON SOLVES IT & THE VALUE DELIVERED |
|---|---|---|
| SAR Request Received | Requests come from many places<br>Manual logging can miss deadlines<br>Paper requests take time to process | One unified capture process<br>AI digitises, classifies, and extracts key data instantly<br>Fast, consistent SAR logging every time |
| Identity Verification & Validation | ID documents arrive separately<br>Manual checks take time<br>Risk of errors or missing info<br>Limited audit trail for compliance | AI links ID documents directly to SAR cases<br>Automatically flags missing or incomplete information<br>Clear, auditable validation before disclosure |
| Information Search & Retrieval | Data spread across systems<br>Paper and scans outside core platforms<br>Manual searching is slow | Seamlessly feeds documents into existing systems<br>Capture once, automatically indexed and routed<br>Fully compatible with current EPR and data platforms |
| Review & Preparation | Manual review and redaction<br>Risk of mistakes<br>High workload for teams | High-quality digitisation drives accurate reviews<br>Structured metadata makes search and handling simple<br>Less rework, faster SAR completion |
| Disclosure, Audit & Continuous Improvement | Time-consuming to compile documents<br>Risk of missing or incorrect info<br>Limited visibility for audits | All SAR documents digitised, tracked, and fully traceable<br>Consistent, repeatable process across teams<br>Audit-ready with a foundation for continuous improvement |

**Learn more: canon.co.uk/nhs-ims-solutions**